



**UNITED INDIA INSURANCE COMPANY LIMITED**  
Regional Office:134,Silingi Building,Greams Road,Chennai-600006.  
Phone : 28242942,28242916

**OFFICE SPACE REQUIRED ON LEASE AT NELSON MANICKAM ROAD,  
POONAMALLEE HIGH ROAD & KODAMBAKKAM HIGH ROAD**

Sealed offers are invited for (Commercial) Office premises on lease for **shifting of our 010400 : Divisional Office - 04, Chennai** having Carpet Area of 1500 - 2000 sft situated on the area mentioned above in clean surroundings, with adequate parking space, drinking water and with sufficient Toilets. **Any offer having space less than 1500 sft and more than 2000 sft will be rejected at the initial stage itself.**

Interested Parties may submit offers in two bid system viz., "Technical Bid" and "Financial Bid" in two separate sealed envelopes/covers superscribed as "Technical Bid" and "Financial Bid". Both these sealed envelopes should be put in one envelope sealed and superscribed "**Offer of premises for 010400 : Divisional Office - 04, Chennai**". This envelope should be addressed to **(Deputy General Manager, United India Insurance Company Limited, Regional Office, 134, Silingi Buildings, Greams Road, Chennai-06)**. The Technical bid contains details of locality, carpet area, construction, toilets for exclusive use, water, power supply etc. The Financial bid contains rent rate psqft, carpet area, lease period etc. Bids which are not in the prescribed formats or incomplete bids shall be rejected.

Completed bids should reach at Regional Office only at above address on or before 4.00 pm on 22.11.2018. The prescribed Technical and Financial bids forms can be obtained during Office working hours from the Estates Department at above mentioned address or local office - **DIVISIONAL OFFICE - 010400, Lakshmi Bhavan, III floor, 609, Anna Salai, Chennai - 600 006 Phone : 044 - 28292015, 28291625, 28290335**. These forms can be downloaded from Company Website, please visit "Tenders / RFP" tab on our Company's Website <http://www.uiic.co.in>.

No Brokerage or Commission is payable. The Company reserves the right to accept or reject all or any of the offers without assigning any reason thereof.

Technical Bid would be opened at the above address on 23.11.2018 at 12.00 noon in the presence of the bidders present.

**DEPUTY GENERAL MANAGER**